



DYMACEK MUSIC

2017-2018
STUDIO POLICY

DYMACEK MUSIC STUDIO 2017-2018 SCHEDULE

- Students are scheduled for 32 lessons from September 2017-May 2018. Please see the attached lesson calendar for Lesson Days, Make-Up Lesson Days, No Lesson Days and Performance Dates.
- Lessons available are: 30-minute individual, 20/20/20 partner lessons and 45-minute individual.

TUITION AND PAYMENT

Payments, made by check to Dymacek Music Studio, cash or Paypal, are payable in either monthly or semester installments and are non-refundable. No lessons will be given if tuition has not been received.

Full Year Tuition Payments, due by the first lesson of September -- 4% discount:

- 30 minute individual lessons: \$864
- 20/20/20 partner lessons: \$864
- 45 minute individual lessons: \$1224

Semester Tuition Payments, due by the first lessons of September and January -- 2% discount:

- 30 minute individual lessons: \$441
- 20/20/20 partner lessons: \$441
- 45 minute individual lessons: \$626

Monthly Tuition Payments, due by the first lesson of each month:

- 30 minute individual lessons: \$100
- 20/20/20 partner lessons: \$100
- 45 minute individual lessons: \$142

Late Payments

A late fee of \$20 will be charged on any payment received after the first lesson of the month or semester. Forgot your payment? Miss the first lesson? Pay online or drop-off/mail payment to avoid the late fee.

What does my tuition cover?

Tuition covers not only **all lesson books** and the actual lesson time spent with the student, but also includes:

- An individualized plan for each student's course of study
- Written progress reports for each child at least once a year
- Development of teaching materials.
- My training and experience
- Access to my studio music lending library
- Recital Preparation and repertoire planning
- Professional organization memberships
- Continuing education
- Bi-Annual piano tuning

What does my tuition not cover?

Tuition does not cover MMTA registration fees or materials or any special field trips during the year.

Registration Fee

Each student pays an annual registration fee. The fee helps cover the purchase and production of educational materials, prize incentives and a portion of recital costs.

MISSED LESSONS

- I understand that many of your kids are involved in other activities in addition to lessons at my studio. Keeping that in mind, **please choose a lesson slot that will not conflict with your child's other activities for the year: sports, scouts, dance, theater, etc.** I will **not** be able to hold your child's lesson spot open for seasonal sports.
- I will be giving lessons unless the weather is extremely hazardous. Please use your own good judgment on questionable weather days. In the event that lessons are canceled, I will contact students individually in a timely manner **by email and by text.**
- Lessons that are missed due to student illness, family emergency or severe weather may be made up within **two** months of the absence. Please alert me 24 hours in advance if at all possible.
- **Do not send your child to lessons if they are contagiously ill.** If a student is contagiously ill but feels well enough to play, we can have a lesson via Skype, Facetime or Google Hangouts for that week.
- I reserve the right to one paid sick day per year.
- **Parents are responsible for cancelling and rescheduling lessons. Please follow the steps below:**



How do I cancel and reschedule a lesson?

1. Log on to dymacekmusic.musicteachershelper.com (user name: *your last name1718*, password: *music*).
2. Click on: **calendar**, then **lesson**, then **reschedule**. Give the reason for the absence. Lessons canceled at least 24 hours in advance will not be charged.
3. Click on: **open lesson time**, then **register** and you're done!

DOES MY CHILD HAVE TO TAKE LESSONS IN THE SUMMER?

I offer a number of different summer music opportunities on a number of different days and times to work with busy summer schedules. If your child participates in one or more of these summer opportunities, you will have priority when I schedule fall lessons. A \$75 deposit is required for families opting out of summer programs.

WHAT SHOULD MY CHILD DO WHEN THEY COME TO A LESSON?

- Wash their hands in my bathroom before coming down into the studio. This protects the instruments and prevents the spread of germs!
- Make sure that their fingernails are trimmed. Students can't play with good technique if the tips of their fingers do not make contact with the piano keys.
- Open their lesson books and get out their lesson assignment sheet before the lesson starts.



PERFORMING!

All students are strongly encouraged to play at as many of the scheduled performance opportunities as they are able. Please see the studio calendar for this year's scheduled performances.

HOW MUCH DOES MY CHILD NEED TO PRACTICE?

If there is a lack of progress, there is probably a lack of practice! A student's progress is determined by dedicated practice, not by simply attending lessons. Ideally, students should practice at least **4-5 days a week**. Specific amounts of practice time are not assigned to each student. Instead, students should practice **long enough to complete their weekly assignments**.

The *quality* of practice time is more important than the *quantity* of practice time.

Parental Support is an extremely important factor in musical training. Students whose parents take an active role in their progress tend to be more enthusiastic and productive. Create a quiet space where the student can practice, and schedule a time for practice each day.

WHAT KIND OF INSTRUMENT DO I NEED?

Your child will have a big advantage in lessons if they have access to a fully functional instrument. Acoustic pianos should be tuned once a year and be in good working order. Let me know if you need names of piano tuners in the area. Digital keyboards should have 88 full-size keys and a pedal. Let me know if you would like recommendations.

WHERE SHOULD I PARK?

Please park on the street. We have four drivers in our family who need access to the driveway and garage.

CAN WE TALK?

The best way to reach me is either by email (pdymacek@embarqmail.com) or by cell phone (651-403-9817) between the hours of 10am and 2pm.

IF YOU NEED TO LEAVE...

I respect a student's wish to discontinue lessons. Ideally, this decision is a thoughtful discussion between me, the parents, and the student so that lessons can end on a positive note. For this reason, **I ask for one month's notice in writing prior to discontinuing lessons. Note:** At my discretion, a student may be asked to discontinue lessons if there is repeated absences, unprepared lessons, or unpaid tuition.

I believe that music has the power to move and transform people in a way few things can.

In addition, the study of music fosters discipline, encourages problem solving and teaches students how to achieve their goals.

Thank you for including me on the journey!

